

Transport and Environment Committee 12 January 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	27 October 2015	Carbon Literacy – Motion by Councillor Hinds	To call for a report that looks at the potential for a Carbon Literacy or equivalent initiative in Edinburgh and in particular the role of the ESDP in delivery of such a programme.	Chief Executive Lead Officer: Jenny Fausset, Senior Policy Officer 0131 469 3538 jenny.fausset@edinburgh.gov.uk	15 March 2016		
2	27 October 2015	Weed Control and Use of Glyphosate – Motion by Councillor Booth	To report to committee within twelve months with options and costs of alternative weed control methods.	Executive Director of Place Lead Officer: John Bury, Head of Planning and Transport 0131 529 3494 john.bury@edinburgh.gov.uk	October 2016		
3	27 October 2015	Landfill and Recycling	To invite members of the Waste Services team to a future meeting of the Committee to present an overview of the project, including what worked	Executive Director of Place Lead Officer: Andy Williams, Service Support Unit Manager 0131 469 5660 andy.williams@edinburgh.gov.uk	12 January 2016		See item 7.3

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			well.				
4	27 October 2015	Carriageway and Footway Capital Investment Strategy	To note that a further report, detailing the full investment strategy for carriageways and footways would be presented to the Transport and Environment Committee on 12 January 2016.	Executive Director of Place Lead Officer: Sean Gilchrist, Roads Renewal Manager 0131 529 3765 sean.gilchrist@edinburgh.gov.uk	12 January 2016		See item 7.6
5	27 October 2015	Assessing Supported Bus Services: Further Report	To note that there would be a further report to Transport and Environment Committee on 15 March 2016.	Executive Director of Place Lead Officer: Chris Day, Project Officer 0131 469 3568 Chris.Day@edinburgh.gov.uk	15 March 2016		
6	27 October 2015	Public Utility Company Performance 2015/16 Quarter 1 (April, May, June 2015)	Officers to approach the Scottish Government to ask that consideration be given to increasing the fixed penalty notices and to report back to a future Transport and Environment Committee meeting.	Executive Director of Place Lead Officer: Stuart Harding, Performance Manager 0131 529 3704 stuart.harding@edinburgh.gov.uk.	7 June 2016		
7	27 October 2015	Policies - Assurance Statement	An update on the review process to be brought back to a future meeting	Executive Director of Place Lead Officer: John Bury, Head of Transport and Planning	TBC		

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			of the Committee, this should also include a review of the maintenance fees of presentation seats.	0131 529 3494 john.bury@edinburgh.gov.uk Executive Director of Place Lead Officer: David Lyon, Head of Service of Environment 0131 529 7047 david.lyon@edinburgh.gov.uk			
8	27 October 2015	Update on the Street Scene Project	To ask that an update report be submitted regarding the next phase of the project to a future meeting of the Transport and Environment Committee.	Executive Director of Place Lead Officer: Karen Reeves, Open Space Strategy Manager 0131 469 5196 karen.reeves@edinburgh.gov.uk Executive Director of Place Robert Turner, Open Space Strategy Senior Project Officer 0131 529 4595 robert.turner@edinburgh.gov.uk	October 2016		
9	25 August 2015	Transport for Edinburgh - Proposed Annual Performance Report	To agree that officers work with Transport for Edinburgh to develop and agree specific targets, based on the objectives for 2016 and report back to this Committee within two cycles.	Executive Director of Place Lead Officer: David Lyon, Acting Head of Transport 0131 529 7047 david.lyon@edinburgh.gov.uk	12 January 2016		See item 7.8
10	25 August	Edinburgh Street	To note the intention to submit a further report on	Executive Director of Place Lead Officer: Nazan Kocak,	15 March 2016	12 January 2016.	Award of tender to

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	2015	Design Guidance	the Street Design Guidance and the roads and footways capital programme.	Professional Officer 0131 469 3788 Nazan.kocak@edinburgh.gov.uk			appoint consultant to take forward the Design Guidance is to be considered at F&R Committee on 26 November 2015. The road and footways capital programme is scheduled for T&E on 12 January 2016. See item 7.6
11	25 August 2015	Edinburgh Street Design Guidance	To note that part C of the Guidance made up of detailed factsheets would be developed and reported to future meetings of the	Executive Director of Place Lead Officer: Nazan Kocak, Professional Officer 0131 469 3788 Nazan.kocak@edinburgh.gov.uk	January 2017		

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12	25 August 2015	Edinburgh Street Design Guidance	To note that there would be a report back to the Committee on initial experience with use of the guidance by the end of 2016. In the meantime, authorise the Head of Transport to make necessary drafting changes to the guidance as presented with the report (see para 3.8)	Executive Director of Place Lead Officer: Nazan Kocak, Professional Officer 0131 469 3788 Nazan.kocak@edinburgh.gov.uk	January 2017		
13	25 August 2015	Roads Asset Management - Spray Injection Patching	To note that a further report giving full details of the proposals for the Road Asset Management Plan (RAMP) would be presented to Committee for approval later this year.	Executive Director of Place Lead Officer: George Kennedy, Area Roads Manager, West, Transport Review Team 0131 529 3792 george.kennedy@edinburgh.gov.uk	12 January 2016		See item 7.6
14	25 August 2015	Edinburgh Conscientious Objectors Memorial Petition referral from the Petitions Committee	To note the agreement that officers would report on the outcome of discussions with the principal petitioner.	Executive Director of Place Lead Officer: David Jamieson, Parks and Greenspace Manager 0131 529 7055 david.jamieson@edinburgh.gov.uk	12 January 2016		Expected completion date revised to 7 June 2016.

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15	2 June 2015	Pentland to Portobello Cyclepath and Walkway – Motion by Councillor Robson	Committee instructs a report to go to the Transport and Environment Committee to consider the approximate costs and potential sources of funding to create a joined-up cycle path and walkway from the Pentlands to Portobello.	Executive Director of Place Lead Officer: John Bury, 0131 529 3494 john.bury@edinburgh.gov.uk	27 October 2015	12 January 2016.	See item 7.7
16	2 June 2015	Seafeld Waste Water Treatment Working – Monitoring of Scottish Water Odour Improvement Plan	In light of the above, and recognising that local residents interests at present are not best served by the legislation and/or regulation currently in place, to instruct the Acting Director of Services for communities to engage with the relevant Authorities with a view to reviewing and strengthening the existing Code of Practise and report back to Committee on the outcome.	Executive Director of Place Lead Officer: Natalie McKail, Environmental Health/Scientific Services, Registration, Bereavement and Local Community Planning Manager 0131 529 7300 Natalie.mckail@edinburgh.gov.uk Colin Sibbald, Food, Health and Safety Manager 0131 469 5924 Colin.sibbald@edinburgh.gov.uk Alan Moonie, Team Manager, Planning Service 0131 529 3909 Alan.moonie@edinburgh.gov.uk	TBC – pending outcome of Scottish Government response.		Letter sent to Minister for Environment, Climate Change and Land Reform (29/06/2015) report to be provided when a response from the Minister is received – Lead Officer from Scottish

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							<p>Government met with the Convener and Vice Convener and Senior Officers to discuss the community concerns regarding odor and a letter has been sent to this Lead Officer concerning the actions which have been agreed. Further meetings are scheduled between elected members community representati</p>

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17	2 June 2015	Seafield Waste Water Treatment Working – Monitoring of Scottish Water Odour Improvement Plan	To note the recent improvements which have become operational as set out in section 3.15 and requests that an evaluation report be provided in one year detailing the findings of the continued monitoring and assessment programme, including the outcome of any investigations into any major odour incidents	Executive Director of Place Lead Officer: Natalie McKail, Environmental Health/Scientific Services, Registration, Bereavement and Local Community Planning Manager 0131 529 7300 Natalie.mckail@edinburgh.gov.uk Colin Sibbald, Food, Health and Safety Manager 0131 469 5924 Colin.sibbald@edinburgh.gov.uk Alan Moonie, Team Manager, Planning Service 0131 529 3909 Alan.moonie@edinburgh.gov.uk	07 June 2016		
18	2 June 2015	Impact of the Increases to Fixed Penalty Notice amounts	To agree to receive a further report in 6 months regarding discussions with the Procurator Fiscal and the enforcement of fixed penalty notices	Executive Director of Place Lead Officer: Susan Mooney, Head of Service Community Safety 0131 529 5787 susan.mooney@edinburgh.gov.uk	12 January 2016		See item 7.2
19	2 June 2015	MyParkScotland – Innovative Funding for Edinburgh's Parks	To agree to receive an update in 12 months time.	Executive Director of Place Lead Officer: David Jamieson, Parks and Greenspace Manager 0131 529 7055	12 June 2016		

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				david.jamieson@edinburgh.gov.uk			
20	2 June 2015	City Centre Public Spaces Manifesto Update	To note that a report on the findings and recommendations of this public consultation and Castle Street trial would be submitted to the Transport and Environment Committee in the Autumn of 2016.	Executive Director of Place Lead Officer: Iain MacPhail, City Centre Programme Manager 0131 529 7804 iain.macphail@edinburgh.gov.uk	October 2016		
21	2 June 2015	Review of Tables and Chairs Summer Festival Trial in George Street	To agree to consult further with key stakeholders in the New Town and Old Town Community Council areas of the city centre, on the impact on residential amenity that could arise from any extension of the operating hours of the current tables and chairs permit system and to receive a report on the outcome of the consultation.	Executive Director of Place Lead Officer: Iain MacPhail, City Centre Programme Manager 0131 529 7804 iain.macphail@edinburgh.gov.uk	15 March 2016		Expected completion date revised from 12 January 2016
22	2 June 2015	Bus Lane Network Review – Objection to the Experimental	To note that the results of the trials would be reported to the Committee in Autumn	Executive Director of Place Lead Officer: Len Vallance, Senior Professional Officer, Projects Development	October 2016		

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		Traffic Regulation Orders	2016	0131 469 3629 len.vallance@edinburgh.gov.uk			
23	17 March 2015	George Street Experimental traffic Regulation Order Mid Year review	To agree to accept a further report on the outcomes of the Experimental Traffic Regulation Order (ETRO) trial, design options for the long-term layout of the street and a summary of the research outcomes in November 2015.	Executive Director of Place: Lead Officer: Iain MacPhail, City Centre Programme Manager 0131 529 7804 iain.macphail@edinburgh.gov.uk	15 March 2016		Expected completion date revised from 12 January 2016
24	17 March 2015	A71 Dalmahoy Junction Options Report	To agree to undertake a detailed design for the signalisation of the junction with a more detailed cost estimate, including land acquisition and any required planning consents and to receive a report on these issues, along with details of how to find the additional required funding, in the first quarter of next year.	Executive Director of Place Lead Officer: Iain Peat, Professional Officer, Road Safety 0131 469 3416 iain.peat@edinburgh.gov.uk	15 March 2016		
25	17 March 2015	Travel Discount Cards for Young Carers – Motion by	The Acting Director of Services for Communities to explore options with	Executive Director of Place Lead Officer: David Lyon, Head of Service - Transport	15 March 2016		Discussions have taken place

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		Councillor Hinds	Lothian Buses concerning the purchase of Discount Cards (with 100 journeys) for Young Carers (16-18 years old) and how these could best be distributed to Young Carers.	0131 529 7047 david.lyon@edinburgh.gov.uk			between Lothian Buses and H&SC. If required, a report will be submitted to a future meeting of the committee. Expected completion date revised from 12 January 2016
26	13 January 2015	Updated Pedestrian Crossing Prioritisation 2014/15	To carry out a PV2assessment of the 62 signalised junctions without full pedestrian crossing facilities and to receive the results of the assessment, in the annual report on Pedestrian Crossing Prioritisation in late 2015.	Executive Director of Place Lead Officer: Stacey Skelton, Transport Officer 0131 469 3558 stacey.skelton@edinburgh.gov.uk	15 March 2016		Expected completion date revised to 15 March 2016 to allow extra time to carry out larger volume of

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							assessments than originally proposed.
27	13 January 2015	Young Street Experimental Traffic Regulation Order	A report to be brought to Committee in December 2015 analysing the trial's impact and making further recommendations based on the research outcomes	Executive Director of Place Lead Officer: Contact: Iain MacPhail, City Centre Programme Manager 0131 529 7804 iain.macphail@edinburgh.gov.uk	15 March 2016		Expected completion date revised from 12 January 2016
28	13 January 2015	Edinburgh Community Solar Co-operative	To receive a report on any decision taken on this matter.	Executive Director of Place Lead Officer: Peter Watton, Head of Service for Corporate Property 0131 529 5962 peter.watton@edinburgh.gov.uk	12 January 2016		See item 6.1 - Business Bulletin.
29	13 January 2015	EU Mayors Adapt	To note a climate change adaptation action plan will be developed and presented to Committee for consideration in Winter 2015.	Chief Executive Lead Officers: James Garry & Fiona Macleod 0131 469 3578/469 3513 james.garry@edinburgh.gov.uk / fiona.macleod@edinburgh.gov.uk	15 March 2016		Expected completion date revised from 12 January 2016
30	13 January 2015	Attitudes to Recycling	To agree for an updated communications and engagement strategy to	Executive Director of Place Lead Officer: Ryan McEwan, Community Engagement Manager	7 June 2016		Expected completion date

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			be brought to Committee in Autumn 2015.	0131 469 5443 ryan.mcewan@edinburgh.gov.uk			revised to 7 June 2016 from 12 January 2016.
31	28 October 2014	Resilient Edinburgh - Climate Change Framework 2014-2020	To note an action plan will be developed and presented to Committee for consideration in Winter 2015.	Chief Executive Lead officer: James Garry, Corporate Policy and Strategy Officer & Fiona Macleod, Corporate Policy and Strategy Officer 0131 469 3578/0131 469 3513 james.garry@edinburgh.gov.uk fiona.macleod@edinburgh.gov.uk	15 March 2016		Expected completion date revised from 12 January 2016
32	28 October 2014	Water of Leith Basin	To instruct the Acting Director of Services for Communities to submit to the Transport and Environment Committee update reports as appropriate during 2013 as each phase of the project progresses'.	Executive Director of Place Lead officer: Tom Dougall, Maintenance Manager 0131 469 3753 tom.dougall@edinburgh.gov.uk	15 March 2016		The progression of the siltation study has been delayed. The study is linked to the Integrated Catchment Study (ICS) which is being progressed in

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							<p>partnership, but is behind programme. There has also been an issue in appointing the same consultant to do both pieces of work, and it is now anticipated that approval to award a contract will be sought at the F&R Committee on 14 January 2016.</p> <p>Expected completion date revised from 12</p>

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33	26 August 2014	Post Tram City Centre Review – West End	To investigate options to introduce a right turn from Queen Street westbound into Queen Street Gardens East.	Executive Director of Place Lead Officer: Alasdair Sim, Interface Manager 0131 529 6165 alasdair.sim@edinburgh.gov.uk	15 March 2016		It is anticipated that an assessment will be completed for the implications of opening this right turn. This to be reported to the November Future Transport Working Group Expected completion date revised from 2 June 2015
34	04 June 2013	Public Realm Strategy Annual	To agree to a review of the Public Realm	Executive Director of Place Lead Officer: Karen Stevenson,	January 2017		Review of the Public

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		Review 2012-13	Strategy.	Senior Planning Officer 0131 469 3659 karen.stevenson@edinburgh.gov.uk			Realm Strategy. To be aligned with the Edinburgh Street Design Guidance and the Public Spaces manifesto in 2016. Expected completion date revised from 27 October 2015.
35	19 March 2013	Leith Programme – Consultation and Design	To agree that officers hold discussions with relevant stakeholders on signage and branding and report back to a future Transport and Environment Committee.	Executive Director of Place Lead Officer: Ian Buchanan, City Centre & Leith Neighbourhood Manager (operations) 0131 529 7524 ian.buchanan@edinburgh.gov.uk	12 January 2016		Expected completion date revised from 12 January 2016 to 7 June 2016.

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36	19 March 2013	Review of Provision of Scientific Services in Scotland	To agree to receive a further report to update the Committee on progress following the review of options and the publication of a business case in late summer 2013.	Executive Director of Place Lead Officer: Susan Mooney, Head of Service & Natalie McKail, Environmental Health, Scientific Services and Local Community Planning Manager 0131 529 7587 / 0131 529 7300 susan.mooney@edinburgh.gov.uk natalie.mckail@edinburgh.gov.uk	12 January 2016		The progress of the review is complex and taking a considerable time, Officers suggest removing action and putting an action on the forward plan when these timescales are clearer.
37	15 January 2013	Automated Recycling Points	To provide a further report once the findings of the Zero Waste Scotland pilot became known.	Executive Director of Place Lead Officer: Angus Murdoch, Strategy and Recycling Officer 0131 469 5427 angus.murdoch@edinburgh.gov.uk	tbc		This report requires Officers to report on the outcome of national pilots funded by Scottish Government / Zero Waste Scotland. The date of publication for the afore-

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							mentioned reports is to be confirmed.